# Mossley Hollins High School Newsflash 31

Friday 15th May 2020



# **Message from Mr Marshall**

The government has now given details of the next phase of the country's response to the COVID pandemic. It has made it clear that that in-school educational provision should continue for **the vulnerable and children of key workers** and school remains open every day for such students. It has also made clear that there should be **some access to face to face, school-based teaching for Year 10 students** (as they are in their examination years) **after half term.** 

The Government will today meet with scientific advisors and teacher/ support staff unions to agree further details and guidance. Until then, all we can do is to think carefully about what this might look like for our students and staff, taking full account of the detailed government guidance on strict health & safety procedures and risk assessments to make the school as Covid-secure as it can be, in line with the national instructions issued to all schools in England. Once we have all the facts before us will we put in place a simple and clear plan for Year 10.

The newest guidance makes it clear that Years 7, 8 and 9 students should continue to learn at home (unless in school due to being vulnerable or children of key workers) until further notice.

Provision after half-term for Year 10 will still be very different from normal full-time educational provision. There will not be a return to full timetables and pupils will not be back in school full time. Any in-school provision and support will supplement pupils' remote education and virtual home learning and all students must continue to work every day at home to complete the tasks and assignment set by their teachers.

We very much look forward to welcoming our Year 10 students back into the building as soon as we have everything in place.

Have a great weekend

# **Curriculum Provision – Setting of Work for all Students**

Thank you to all of our students who have been working hard and submitting their work to their teachers diligently. Thank you also to all of the parents and carers who have supported their learning; it is so important that our learners engage as much as possible with the work that is being set by their teachers, in order to continue their learning and to make it easier for them when we do return to school.

Please see below the reminder for which days students can expect to be set work in which subjects, and the submission days. For Years 7 and 8, in the subjects of Religious Studies, drama, music and Computer Science, staff will be feeding back once this half term and staff will be advising students of when they will receive feedback.





Years 7, 8 and 9	Subject Work is Set	Submission Day and Time to Complete
Monday	Science – 1 per week	Friday: 1 week
	Technology – 1 per fortnight	Friday: 2 weeks
Tuesday	Spanish – 1 per week	Monday: 1 week
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Wednesday	English – 1 per week	Tuesday: 1 week
Religion	RS-1 per fortnight	Tuesday: 2 weeks
The state of the s	Life Skills - 1 per week	Tuesday: 1 week
Thursday	History – 1 per week	Wednesday: 1 week
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Friday	Maths – 1 per week	Thursday: 1 week
	Geography – 1 per week	Thursday: 1 week

Year 10	Subject Work is Set	Submission Day and Time to Complete
Monday	Science - 2 tasks per week Technology - 2 tasks per week	Friday: 1 week
Tuesday	Spanish – 2 tasks per week  PE and Sport – 2 tasks per week	Monday: 1 week
Wednesday	English – 2 tasks per week  RS and Life Skills – 2 tasks per week	Tuesday: 1 week
Thursday	History – 2 tasks per week  Performing Arts – 2 tasks per week	Wednesday: 1 week
Friday	Maths – 2 tasks per week  Geography – 2 tasks per week	Thursday: 1 week

If you have any queries, please contact Ms Riddy, Deputy Headteacher.

# Year 8 Gateway & Year 9 Options

Thank you to all the Year 8 and Year 9 students who have returned their Year 8 Gateway and Year 9 Options selections so promptly. Thank you as well to all of the parents and carers who supported our learners in making their choices; students will be advised of their subjects before the end of the summer term. If you have any queries in the meantime, please contact Ms Riddy, Deputy Headteacher.





# **Insight and Microsoft Teams Tutorial**

In Newsflash 25 and Newsflash 29 we included tutorials on how to use Insight and Microsoft Teams. The tutorials can be found here-

Insight: <a href="http://www.mossleyhollins.com/newsflash--friday-20th-march-2020/">http://www.mossleyhollins.com/newsflash--friday-20th-march-2020/</a>

Microsoft Teams: http://www.mossleyhollins.com/newsflash-friday-1st-may-2020/

If you are unsure of your login details, you should contact admin@mossleyhollins.com.

# **Using Teams**

Please can I remind students of their responsibility in the use of our school administered ICT resources, such as MS Teams. Platforms such as Teams and Insight have been set up to easily allow access to retrieve the tasks set by your teachers, to submit your work and to receive feedback. Within Teams, we have permitted students to use the chat facility to communicate with each other and with the teacher as we felt that this was a very useful way for students to ask questions and to check in with their teacher/form mentor.

However, we have a small minority of students who are choosing to use this facility in other ways, sending inappropriate messages and content. Unfortunately, if students cannot use this facility appropriately, we will have to remove it from use. Which would be a real shame for all of the students who have been using it in the right way.

Please remember to work in line with our acceptable use policy, which has been shared with you several times since we adopted our new way of working. You will find a copy of our Information and Communications Technology Acceptable Use Policy at the end of this Newsflash.

# **Summer Uniform and Mobile Devices**

From Monday 18<sup>th</sup> May students attending school, do not need to wear their blazers/ jackets in school due to the warmer weather. However, students should still be extremely smart, in line with our high standards. Top buttons on shirts must remain fastened, ties and sleeveless jumpers must be worn at all times. Short sleeve shirts may also be worn. Black school shoes must still be worn. Students arriving in any other footwear will be asked to changed into shoes from our school stock.

The school blazer/jacket CANNOT be replaced with another item so, if students are cold, jackets should still be worn. Any other item will not be acceptable. Sleeves should not be rolled up on jackets/shirts.

Please continue to support school by ensuring that your child, if attending school, is not wearing make-up, false eyelashes/lash extensions, nail polish/nail extensions or jewellery. Please also ensure that long hair should be worn tied up and that no extreme hairstyles are permitted (e.g. unnatural hair colours such as purple, pink, blue, etc and/or patterns shaved into hair). Thank you for your continued support.

Please also remind your son/daughter on our rules around mobile devices. Such devices are not permitted in school and will be confiscated if seen or heard, even if not actively being used at the time. Mobile devices can be handed in to school reception for safe keeping during the school day.





# **Home Learning**



Buddhist Shrine, by Alexander Laliotis Yr. 7







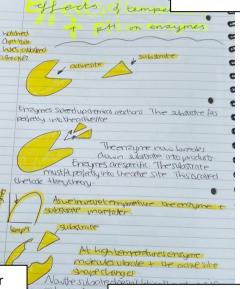




Alexis Clayton (Yr. 8) baking scones for her Food Technology work



Jude Nolan (Yr. 9) practising for Music his lesson online music lesson.

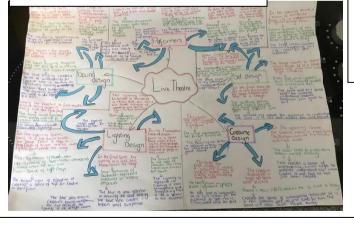


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Outstanding Drama work by Amber Price Butterworth (Yr10)

Science work by Amelia Byers (Yr. 9) who is working above and beyond expectations, focusing on each task until she gets 100% right.

Lucy Walters (Yr7) Home Baking



We have had some students in Year 8 Spanish who have been making Spanish dishes at home with their families.

James Walsh has made these fantastic 'Albondigas' (Spanish meatballs) and sent his photos in. His family very much enjoyed James' Spanish cuisine - keep up the fantastic cooking and Spanish work, James!







Well done to Miss Michell's Yr. 7 English class who have produced some fantastic poems this week.

### **The Perfect Penguin**

## **By Jack Towell**

Proud parent penguins on the snow; Cuddle like two peas in a pod, Protecting its young, fluffy and small.

Watch them waddle, slide and dive; A tuxedo in the deep cold ocean, Looking for a fresh family meal.

### **The Emperor Penguin**

## **By Charlie Davies**

Standing tall and proud In a black and white suit Like a member of royalty Waiting to enter the ball

## **The Little Sea Turtle**

## By Keira Brierley

The little sea turtle swimming in the sea As brave as a lion as small as a bee. She lays her eggs on a quiet beach Her babies within her precious reach. When her family is complete They race to the water to eat something sweet.

# <u>Saola</u>

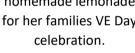
### By Matthew Kitchin

He shyly moves through the forest dense with lush green trees. Smooth silk water runs beside him.

He searches for tender herbs his piercing horns scrape the branches elusive like a nervous child.



Amber Webster (Y8) bakes and makes homemade lemonade for her families VE Day





Emily Fletcher's (Y8) Pasta Dish



Amber Earls (Yr7) making static frogs for the Science Challenge

Dean Bottomley (Y7) doing an amazing job at this independent piece of work making a 200-piece model without glue!



Kalia Delaney Green's (Y7) VE Day cupcakes.







A huge congratulations to Harrison Scanlan who had his practical skills recognised by celebrity chefs, Gordon Ramsey, Ainsley Harriot and Nigella Lawson! Amazing Harrison, we are so proud of you.







# PE challenge this week - Pyramid Challenge

This week the pupils in Year 7 and 8 completed a Pyramid challenge where they did five exercises. The pupils started off doing one repetition of each exercise and worked all the way up to 10 to complete 55 repetitions of each exercise. Thank you to all pupils for their excellent work this week with the majority of pupils showing their creativity to select their own 5 exercises and completing their own individual challenge.



### Mr Beaumont nomination - James Duggan (Year 8)

This week James completed the Pyramid Challenge doing exercises focused on improving his fitness for football. He went the extra mile and used a football to help him complete the exercises as shown in the picture where he is completing sit ups.

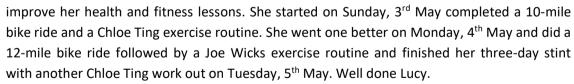
### Mr Doodson nomination - Ben Warburton (Year 7)

This week Ben produced an outstanding poster for his homework with pictures of him completing his five exercises in the Pyramid Challenge. Here he is completing his pressups to improve his upper body muscle strength. Well done Ben, superb effort.



# Mrs Dodd nomination - Lucy Price Butterworth

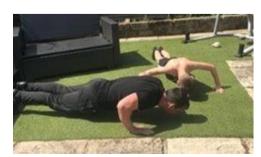
This week Lucy completed three days of exercise non-stop to





# Mr Wilson nomination - Charlie Mayall (Year 7)

Charlie Mayall has been a superstar since he started completing his schoolwork from home and has completed all of the exercise workouts to the maximum every week. This week he managed to get his dad involved in the pyramid challenge to help push himself to the limit. Well done Charlie!







# Mr Miller nomination - Louis Baxendale (Year 10)

Louis has shown fantastic commit to finishing his BTEC Sport work this week. He has worked with Mr Miller to produce some quality revision tools for his exam preparation. Louis has also worked hard on his coursework to work towards his target grade. Excellent Louis!

### Miss Jacksons nomination - Emily Fletcher (Year 8)

Emily has completed this week's pyramid work out to the best of her ability by printing out her pyramid of exercises and ticking them off as she went along. She also uploaded excellent photo evidence of her completing the work out with a very happy face whilst doing her exercises. Well done Emily.

### Family challenge - Creative Burpee Challenge 100

A Burpee is where you go from a squat thrust in press up position and jump up straight in the air before getting back into press up position (see picture).

This week the challenge is to come up with the most creative Burpee and try to complete 100 in a day. For example, do a burpee where you lie flat on the floor, do a burpee where you do a star jump in the air, do a burpee where you do a 180 twist to face the opposite way. To help search burpee variations to come up with ideas.

Stay Active and Stay Healthy.



# Year 11 (Nightingale) Leavers Hoodies – Final Week to Order

Leavers hoodies are available to purchase for Year 11 students as a memento of their time at Mossley Hollins. If any Nightingale students would like to order a leavers hoodie, please visit our website <a href="www.mossleyhollins.com">www.mossleyhollins.com</a> and follow the link to our online school shop which can be found under 'News, Calendar and Events' from the homepage. Alternatively, you can go straight to the following link: <a href="https://www.schoolleaverscompany.co.uk/leavers-hoodies-login">https://www.schoolleaverscompany.co.uk/leavers-hoodies-login</a> and use the following login details to access the shop:

**USERNAME:** SL49102 **PASSWORD:** 49102moss

All orders placed will be delivered to your home address.

Please note that the online school shop will close <u>next week</u> on <u>Tuesday</u>, <u>19<sup>th</sup> May 2020</u>. No orders will be accepted after this date. THIS IS THE FINAL WEEK TO ORDER.

# **National Theatre at Home**

This week's National Theatre at Home is Barber Shop Chronicles.

The show premieres from 7pm on Thursday 14<sup>th</sup> May and can be found here: https://www.youtube.com/channel/UCUDq1XzCY0NIOYVJvEMQjqw

The production is a heart-warming, hilarious and insightful new play that leaps from a barber shop in Peckham to Johannesburg, Harare, Kampala, Lagos and Accra over the course of a single day.







# STEM – The Bright Ideas Challenge

What will cities look like in 2050?

How will they be powered to be vibrant, healthy and clean places to live?

The Bright Ideas Challenge, Shell's competition, invites young people aged 11-14 to use

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their creativity, problem solving and STEM skills to devise innovative solutions that could power cities of the future. There are fantastic prizes on offer.

- The deadline for the competition is 5pm on Friday 19<sup>th</sup> June, giving students enough time to work on their entries.
- Students are able to enter the competition individually, as well as in groups.
- The cash prizes have been doubled!

For further information on the challenge itself; prizes and support resources please check out the following link: https://www.shell.co.uk/sustainability/society/supporting-stem/bright-ideas-challenge.html.

# Science at home – Project 5. Are you up for the Challenge?

#### MAKE ICE CREAM IN A BAG

Did you know you could make homemade ice cream in a bag in less than 10 minutes with just milk, salt and ice? You don't even need a freezer!!

Don't forget to take a photograph of your ice-cream and email it to Miss Walton to appear in next week's newsflash!

#### Method

- 1. Pour a cup of milk into a Ziploc bag. Add the sugar and vanilla essence (or just use flavoured milk). Make sure the bag is properly sealed.
- 2. Half fill a bigger Ziploc bag with ice and add a good amount of salt.
- 3. Put the milk bag into the ice bag and give it a good shake.
- 4. Keep the milk in contact with the ice as much as possible.
- 5. Keep rolling the ice over the milk, the ice in the bag will get VERY cold, so put a towel around the bag to protect your hands.
- 6. Check the milk after 5 minutes, it should be a similar consistency to ice cream, if not keep going for a bit longer.



#### You will need-

- A large bag of ice
- Salt
- Milk/milkshake
- 1 tbsp sugar & 1 tsp vanilla essence – optional
- Ziploc bags
- Tea towel

#### **The Science Bit**

Pure water freezes at 0 degrees Celsius. The addition of salt lowers the freezing point by a few degrees (freezing point depression). This means when salt is added to the ice in the outer bag, the ice (which is at 0°C) is above its freezing point, so starts to melt. Melting needs energy, which in this case comes from the milk mixture in the inner bag. Heat energy is absorbed from the milk making ice crystals form between the tiny fat molecules.

The more salt that is added to the ice, the lower the freezing point. For the ice to melt heat must be absorbed from the surroundings (in this case the milk mixture) causing it to freeze.

The ice will feel VERY cold, which is why you'll need a towel to cover the bag after a few minutes.

# **Home Learning Opportunities – Religious Studies**

Don't forget the 'May Challenge' that was set last week. There is whole host of activities with a focus on RS. Please follow this <u>link</u> to last week's Newsflash where you will find more information.





# This week on the Geoggle-box



#### The Lake District: A Wild Year iPlayer

"For the wildlife and people who live amongst the epic scenery of the Lake District, life is one of continuous change. Cutting-edge camera techniques give a new and unique perspective on a turbulent year in the life of England's largest national park.

Time-lapse photography shows months and weeks passing in seconds - snow and ice giving way to sunshine or the frequent rain showers - whilst the animals, plants and people find extraordinary ways to cope with the challenges of this stunning, ancient landscape."

\*\* For further information on each of these productions please do take time to review any age ratings, warnings or detail of content in greater detail.

If you have any questions, or recommendations, please don't hesitate to contact Miss Hodgkins.

r.hodgkins@mossleyhollins.com

Keep an eye out for what is on the Geoggle-box next week!

# Life Skills

From Wednesday, 20th May, all Life Skills work will be set by form tutors using Microsoft Teams. All students will be given the opportunity to discuss the Life Skills content with their form tutor and the rest of their form via the Microsoft Teams platform. There will still be no requirement for students to produce a written piece of work, but all students must participate in the form discussion, as they would ordinarily during form time. The topics for discussion in Life Skills next week will be;

Year 7 - Managing feeling sad

Year 8 – Being critical consumers

Year 9 - Continuation of living independently from Week 4

Year 10 - Homophobia

For any information regarding the weekly Life Skills activities, please contact your child's form tutor in the first instance. For any other queries regarding the Life Skills curriculum, please contact Mrs R Harrison at <a href="mailto:r.harrison@mossleyhollins.com">r.harrison@mossleyhollins.com</a>



# **Careers Talks**

Learn Lounge is an online platform, which provides students with access to spectacular, engaging and interesting careers talks from many different fields. Students are able to access talks on demand from professionals such as inventors, financiers, presenters, engineers and lawyers. A worthwhile activity for students in all years!







# **Mossley Hollins Virtual Clubs**

Join our school's Virtual Young Reporters' Club to:

- · Share stories about how the coronavirus pandemic is affecting you.
- · Attend mini masterclasses on how to craft news stories that engage your audience.
- · Access opportunities to get your articles published. Are you interested? Contact Ms O'Donnell via Teams or at m.odonnell@mossleyhollins.com
  Our first online meet-up is on Tuesday 19th May Get involved!





### You could also join the Online Book Club.

If you would like more information on when the club meets and the book, we will be reading next please contact: Miss Joy at h.joy@mossleyhollins.com or Miss Osbourne at m.osborne@mossleyhollins.com

# **Most Able Challenge Projects**

We have had a great response to the first set of challenges we set our pupils in Year 9 and 10. Students were asked to engage in a range of activities, including a philosophical debate; researching what light can tell us about the universe; and studying law and order in medieval towns. Students have been busy writing detailed essays, putting together great presentations and even recording audio and video content.

A lot of time and effort has gone into the projects and students have learned a great deal over and above their regular studies. Well done!

Year 9 and 10 students have four more challenges to choose from over on TEAMS whilst our learners in year 7 and 8 have just submitted responses to their first challenges and we look forward to reading them.

# Stretch and Challenge- Classics and Ancient History

Over the next few weeks, we will include projects designed to take some of our learners beyond the curriculum and help them develop their curiosity and independent learning skills. Why not check them out and try a few?

This week we are looking at Classics and Ancient History...

Interested in what the past can tell us?

View the lecture on Boadicia here:

https://www.alc.manchester.ac.uk/classics-and-ancient-history/connect/schools/talks-for-schools/

It would be useful to have a pen and paper to hand to make notes and pause the video if needed.

Your submission is as follows:

Produce an interactive PowerPoint that summarises in detail all the information contained in the lecture. Remember to start with a proper introduction, what is your presentation going to do? Then have neat, clear and sensible slides to highlight the key knowledge. Do a little of your own research to provide links to other sources of information that people who are interested could go to. You could record your own voiceover for your PowerPoint to give extra information. Be creative.

Please submit your work to Mr Fenton at <a href="mailto:A.Fenton@mossleyhollins.com">A.Fenton@mossleyhollins.com</a>





# **Food Challenge Four- Winners**

Thank you and well done to all the students, parents and staff who entered the Mossley Hollins Food Challenge last week. There were so many entries and we have received some fabulous photographs of you all making and presenting your dishes.

This week's winners are:



You have all won a voucher which will be emailed to you, congratulations and good luck with challenge four.



Mossley Hollins High School's 'Cooking at Home Competition'
Challenge five- You can enter one or both recipes.

Please send photographs of your entries to <a href="https://https://html.ncan@mossleyhollins.com">h.duncan@mossleyhollins.com</a> and we will judge and share the winners in our newsflash each week.

Good luck.





# Chicken Biryani

#### **Ingredients**

1 small onion

1 chicken breast

450ml chicken stock

25g butter/margarine

1 bay leaf (optional)

Small piece cinnamon stick or

1/4 teaspoon cinnamon

½ tsp. turmeric

2 tbsp. curry paste

150g basmati rice

40g raisins

Optional chopped coriander, to serve

Key skills:

**Preparing** 

Hob skills

meat

vegetables and

Demonstrating

excellent hygiene

to prevent cross-

contamination

#### **Equipment**

Chopping board Vegetable knife Measuring jug

Fork

Tablespoon

Teaspoon

Saucepan with lid

Wooden spoon Pan stand

Container to serve in

# Method

- 1. Place onion on a chopping board. Using a vegetable knife, cut in half through the root, peel and then finely dice. Chop coriander if using.
- 2. Collect the chicken from the front of the room, placing it on a chopping board. Using the Sharp knife, cut the chicken into chunks. Leave on the board. Remember to wash your hands.
- 3. Make the stock. Place the chicken stock cube in the bottom of the measuring jug and pour over 300ml of boiling water from the kettle. Stir with a fork until dissolved.
- 4. Take the onions, chicken, butter, bay leaf and cinnamon stick over to the hob. Place a wooden spoon onto a plate.
- Heat the butter in the saucepan and gently cook the onions for 3-4 minutes until translucent. DO NOT HAVE THE HEAT TOO HIGH AS THE ONIONS WILL QUICKLY BURN!
- 6. Add the bay leaf, cinnamon and chicken and cook for 3-4 minutes to seal the chicken. Move to a pan stand in your area.
- 7. Add the turmeric, curry paste, rice, raisins and stock. Stir well and place the lid on your pan.
- 8. Bring to the boil, then lower the heat to a minimum and cook the rice for a further 5-10 minutes. DO NOT REMOVE THE LID whilst cooking. Check to see if the stock has evaporated, you may need to add more water.
- 9. Turn off the heat, place on a pan stand and leave for a further 10 minutes. Finish your washing up.
- 10. Stir well, mixing through the coriander if using. Transfer to your serving dish.



# Trendy Tray Bake

You can use your own recipe from home for any curry or cake if you wish.

#### **Ingredients**

100g caster sugar

100g soft margarine

2 eggs

100g self-raising flour

1 x tablespoon cocoa powder

½ teaspoon baking powder

1 piece of fresh fruit

#### **Equipment**

Baking tin Wooden spoon

Cooling rack Sieve

Weighing scales Chopping board

Large bowl Spatula
Tablespoon Palette knife
Teaspoon Vegetable knife

# Method

- 1. Pre heat the oven to 180 o/C.
- 2. Grease and line the baking tray.
- 3. Cream the sugar and the margarine together ideally using an electric hand whisk or a wooden spoon until soft.
- 4. In a small bowl beat the eggs with a fork.
- 5. Add the beaten egg a little at a time to the large bowl.
- 6. Fold in the sieved flour and the baking powder.
- 7. Prepare the fruit and slice thinly placing the fruit on the bottom of the baking tray.
- 8. Spoon half the cake batter into one half of the tray.
- 9. Add the cocoa powder to the remaining mixture and mix.
- 10. Spoon the remaining batter into the other half of the cake tin
- 11. Use the palette knife to swirl the 2 mixtures together to create a marble effect.
- 12. Bake in the middle of the oven for 20-25 minutes.
- 13. Cool on a cooling rack.





# Safe use of ICT

At National Online Safety we believe in empowering parents, carers and trusted adults with the information they need to hold an informed conversation about online safety with their children, should they feel it is needed. This guide focuses on one platform of many which we believe trusted adults should be aware of. Please visit www.nationalonlinesafety.com for further guides, hints and tips for adults.



There's a good chance you already know what the PlayStation 4 (PS4) is. Sony's video game console is often touted as being one of the best-selling of all time, with over 100 million units shifted worldwide. With over seven years of polishing and fine-tuning under its belt, you'd expect the console to be one of the safest around. While this is overwhelmingly true, there are still things parents should be on the lookout for whether they're children are starting it up for the first time or they're already experienced users.

RUE RESTRICTION SPECIFIC PEGI RATING - See Individual Title Packaging



# What parents need to know about **LAYSTATION 4**







#### SAFETY CONCERNS

# ACCESS TO PERSONAL INFORMATION

### **ONLINE BULLYING**



### ADULT CONTENT IN GAMES

The PlayStation offers a huge variety of different games, all with different age ratings. From shooting games to diviling, sports, educational tillies and everything in between, they all need special attention when considering a purchase, as some can contain adult content or explicit language with isn't always suitable for young children. The best way to know what a game involves is to check out its PEGI rating which will be on the game box, or on the website page before you buy, Remember that these ratings serve as a guide, and the ultimate choice lies with parents to know what is acceptable and

#### **SCREEN ADDICTION**









Safety Tips for Parents & Carers









# CREATE CHILD FAMILY MEMBER' ACCOUNTS

# DISCUSS PSN RISKS WITH YOUR CHILD

# SET MONTHLY SPENDING LIMITS



# IMPLEMENT PRIVACY CONTROLS

# SET AGE RATING LEVELS FOR GAMES, DVDS AND BLU-RAYS



### LIMIT PLAY TIME

5 30

# KEEP ACCOUNTS SECURE

### Meet our expert





www.nationalonlinesafety.com Twitter-@natonlinesafety Facebook-/NationalOnlineSafety Instagram-@nationalonlinesafety







# Information and Communications Technology Acceptable Use Policy - Pupil Guidelines for Internet Use

#### General

Pupils are responsible for good behaviour on the internet just as they are in a classroom or a school corridor. General school rules apply for this too.

When you access the computer system in school or at home whilst using school systems, you will be given your own username and password. You are responsible for your behaviour and any communications (email, Social Networks etc.) you have over the network or within school apps. You must comply with school standards and honour this agreement.

Your computer storage area (My Documents), OneDrive and Teams will be treated like your school locker. In the interest of your safety, we may review files and communications to ensure that you are using the system responsibly. This means that you should not expect that files stored on servers or within school apps are private.

Your teachers will guide you towards appropriate materials for your learning at school. Outside of school, families bear responsibility for such guidance as they must also exercise with information sources such as television, telephones, movies, radio and other potentially offensive media.

The following are not permitted when using any school ICT systems:

- 1. Sending or displaying offensive messages or pictures.
- 2. Sending inappropriate material
- 3. Recording or taking images of staff or other students
- 4. Attempting to add members of staff to social media / communication channels
- 5. Using obscene language.
- 6. Harassing, insulting or attacking others (cyber bullying)
- 7. Damaging computers, computer systems or computer networks.
- 8. Violating copyright laws.
- 9. Using others' passwords or accounts
- 10. 'Hacking' into others' folders, work or files for any reason.
- 11. Intentionally wasting limited resources, including printer ink and paper.

#### Sanctions

- 1. If you break any of the above rules, you may receive either a temporary or permanent ban on your internet/computer use.
- 2. Your parents/carers will be informed.
- 3. Additional disciplinary action may be added in line with existing practice on inappropriate language or behaviour, including cyberbullying.
- 4. If necessary, police or local authorities may be asked to get involved.
- 5. If necessary, external agencies such as Social Networking or Email Member sites may be contacted and informed.

#### **Pupils**

- 1. You must have your parent's / carer's permission before using the internet.
- 2. Do not tell anyone your password or login name, other than the persons responsible for running and maintaining the system.
- 3. Do not upload/send personal addresses, telephone / fax numbers or photographs of anyone (*staff or pupil*) at the school either through email or Social Networks.
- 4. Do not download, use or upload any material which is copyright. Always seek permission from the owner, before using any material from the internet. If in doubt, do not use the material. This includes downloading videos and songs.
- 5. Under no circumstances should you view, upload or download any material, which is likely to be unsuitable for children. This applies to any material of a violent dangerous or inappropriate context. If you are unsure ask your teacher
- 6. Always respect the privacy of files of other users.
- 7. Be polite and appreciate that other users might have different views than your own.
- 8. The use of strong language, swearing or aggressive behaviour is not allowed.
- 9. Report any incident, which breaches these rules to your teacher or a trusted adult in school.



